

# SME ACCESS GUIDE

This is your guide that will make you more familiar with the process and functionalities of the features inside the SME Connect Access.



## CONNECT

The Connect feature allows you to connect and get in touch with the interested or potential investors that click connect to your business.

## PROCESS

The Process feature allows you to upload your notarized agreement inside the system. This feature shall be your guide in processing pending agreements with your chosen investor.

## SET UP ACCOUNT

Set up your account first to enjoy the SME Connect features and allow the investors to know more about the business and the products that you sell.

- Fill up necessary information on Step 1 of the account set up as this information will be present in your profile.
- Describe and tell us about your company on step 2 and on why should investors invest on your business.
- On Step 3, upload the necessary documents for this is part of the KYC standard that IEF is building. This shall also allow us to assess if your business is legitimate or not.

## NEGOTIATE

The Negotiate feature keeps you on track and allows you to monitor on whether your potential investor and you have decided to sign an agreement or not.

## FUNDED

The Funded feature serves as your cross checking reference from which you can monitor your investor's certificate once they have successfully invested on your business.